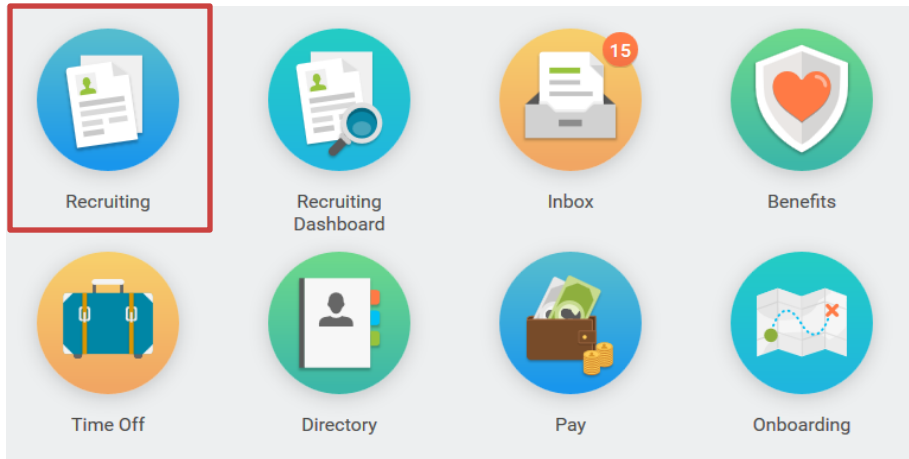# Recruiting: Dashboard & Analytic Reports

Dashboard

The Recruiting Dashboard worklet displays common reports and analytics for recruiters.

- **My Job Requisition Aging**: Chart of job requisitions by the age of requisition

- **Referrals**: Lists referrals in the system on your job requisitions. You can then filter and search for candidates by a set of criteria..

- **Source Effectiveness**: View candidates by source types, including employee referrals, LinkedIn, and external career sites. Click the number associated with the source, then view by additional criteria, including Recruiter and Job Requisition. You have the option to include frozen job requisitions in this report.

- **Source to Pipeline**: Lists the number of candidates sorted by status and recruiting source. Click the links to focus on specific candidate details.

Run Analytic Reports

Recruiters can run reports in Workday for at-a-glance metrics on job requisitions and candidates. Click the links within these reports to drill down for further details.

- **My Recruiting Requisitions**: Choose to define the view of your job requisitions by Status and Hiring Manager. Click a job requisition to view more details about its candidates.

- **My Candidate Pipeline**: Candidate Pipeline, Candidate Pipeline Summary, and Candidate Pipeline – Detailed. This report shows candidate counts by requisition and candidate stages.

- **Internal Sourced Candidates**: Lists job requisitions by the number of active candidates that are internal, referrals, or other.